MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Activity month August Report date 07/09/23 Person Jordan Soal



Activities carried out (✓)												e e	
ridariaco darrica dar (*)								9	Pavement cleaning			Winter maintenance	
		Bu	gu	ro	ing	nce		Waste clearance	clea		ng n	inte	
		Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	pty	clea	ent		Sign cleaning	ma	
		SS C	er p	eq o	dge	lf cle	Bin empty	ste	/em	Edging	n cle	nter	Jer
Road / area	Zone	Gra	E	We	He	Lea	Bin	Wa	Pav	Edg	Sigi	N.	Other
All areas	All												
Baird Close	4		✓										
Betts Way	1		✓										
Cobham Way	5		√										
County Oak Lane	1	✓	✓	✓	✓				✓				
County Oak Way	1	✓	✓	✓	✓		√		✓				
Crompton Way	3	✓	✓				√						
Faraday Road	2	✓	√				√						
Fleming Way	Various	✓	✓				✓						
Gatwick Road	Various	✓	✓	✓	✓		✓						
Hydehurst Lane	2		✓				✓						
James Watt Way	5	✓	✓										
Jenner Road	2		✓										
Kelvin Lane	2	✓	✓					✓					
Kelvin Way	2	✓	✓					✓					
London Road	Various	✓	✓				✓						
Manor Royal (road)	2/3	✓	✓				✓				✓		
Maxwell Way	4		✓				✓						
Metcalf Way	1	✓	✓	✓	✓		✓		✓				
Napier Way	3	✓	✓				✓						
Newton Road	2	✓	✓										✓
Priestley Way	5	✓	✓				✓						
Royce Road	5		✓										
Rutherford Way	5	✓	✓				✓	✓					
Tinsley Lane	4		✓		✓		✓						
Tinsley Lane North	5		✓										
Wheatstone Close	5		✓										
Whittle Way	5		✓		✓				✓				
Whitworth Road	5		✓										
Woolborough Lane	3	✓	✓										
Gateway 1 (Manor Royal)	-	✓	✓										
Gateway 2 (near Thales)	-	✓	✓										
Gateway 3 (near Astral)	-	✓	1										
Gateway 4 (James Watt)	-	✓	✓										
The Terrace	3	✓	✓	✓									
Crawters Brook	2	✓	✓	✓									
Gatwick Road Parade	5	✓	✓								✓		✓
Woolborough Subway	3	✓	1										
Green Lane Subway	3		✓										

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Main actions provided

- Litter Picking and Bin Emptying.
- Grass cutting throughout Manor Royal.
- Hedge cutting using our tractor flail.
- Weed spraying Pocket Parks.
- Sign Repairs.
- All broken and faded banners replaced.
- Throughout August we have collected 1,620kg of litter waste.

Comments and observations

We are continuing to see fly tipping on Kelvin Way, this area is still being frequently checked by our team.

We are starting to see that the seating in The Terrace is being unbolted, this area is being checked by our team every morning.

Looking back on the stats from August 2022 we've seen a drop in litter waste collected compared to this year. With 1,850kg being collected in August 22.

Suggestions for future actions, improvements or additional activities planned

We will be continuing with grass cutting, with the next area being cut will be Fleming Way and Manor Royal Road.

Wildflower areas are now starting to die back, this areas will be cut at the end of October.

Manor Royal entrance signs will be cleaned over the next couple of weeks along with any other signs that require cleaning.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see separate document attached with some before and after photos.					

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT Details of CORE and ENHANCED Service levels (contract extract)

Current Baseline Service	Proposed	Enhanced element (* estimated)		
Monthly litter pick (12 pa)	Weekly litter pick (52 pa)	X40 litter picks		
		+ identify hotspots and trial extra bins		
Weekly litter bin empty (52 pa)	Weekly litter bin empty (52 pa)	-		
Monthly road sweep (12 pa)	Monthly road sweep (12 pa)	-		
-	Remove fallen leaves and detritus from footpaths and common areas (4 pa)	X4 leaf and detritus removals		
-	Washing and cleaning street furniture and signs to include street	X2 washes		
	name signs, gateway / entrance signs, wayfaring signs and highways signs (2pa)			
-	Deep cleaning/jet washing common areas, bus stops and paved areas (as required)	As required		
Grass cutting (5 pa)	Grass cutting (12 pa)	* X7 grass cuts – (weather/ground conditions		
		dependant)		
Bunded/bank grass cutting (4 pa)	Bunded/bank grass cutting (10 pa)	X6 bunded/bank cuts		
Hedgecutting (1-2 pa)	As required (2-3 pa)	* 1-2 Hedge cuts		
Shrub maintenance (2-3 pa)	As required (4-5 pa)	* 1-2 shrub maintenance		
Weed spraying (2 pa) funded by WSCC	Weed spraying (4 pa)	X2 weed sprays		
	Removal of dead standing weeds (4pa)	X4 dead weed removals		
	Weed ripper as required	Weed ripper as required		
		On footpaths and common areas		
See note 1	Box mow and maintain Gateway 3 Roundabout (10 pa)	X10 Box mow and maintain Gateway 3 Roundabout		
-	Crawters Brook, The Terrace enhanced Maintenance (as Annex C)	Crawters Brook, The Terrace enhanced Maintenance		
		(as Annex C)		
-	Weekly inspection and rectification/reporting of faults found.	X52 inspections - reports/rectification of faults found		
-	Reactive/response service through a single point of contact as required	Reactive/response service as required		
-	Provide monthly information	X12 reports (monthly)		
	 feedback on what has been done and what is planned 			
	 Available performance data - quantities such as volumes, 			
	lengths, waste weights etc. (tba)			
	 photographic evidence of before and after improvements, 			
	 suggestions for further/future enhancements 			
	Attend meetings as required			
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Notes: (1) There is a requirement for Gateway 3 and Crawter's Brook People's Park to be maintained to a basic level as described in the Annexes.